

# Virginia Super Fund Request Procedures

## Five-Star Events

**JAKES events**

**Women in the Outdoors events**

**Wheelin Sportsmen events**

**Scholarship**

**Turkey Hunters Care**

## Five-Star procedure

Local chapters prepare an electronic Super Fund Request and e-mail the SF form to the State Chapter President, Rick Layser at: [rgLayser@gmail.com](mailto:rgLayser@gmail.com). The State Chapter President then reviews and forwards the SF Request to Nationals for funding with a copy to the SF Committee members, applicable outreach coordinator, and local chapter.

## Habitat Project procedure

The Department of Game and Inland Fisheries, US Forest Service, etc., coordinates habitat project with the applicable local chapter in the area of the habitat project. The DGIF, USFS or local chapter submits an electronic Super Fund request by e-mail to the Technical Representative or Regional Biologist, Cully McCurdy at: [cmccurdy@nwft.net](mailto:cmccurdy@nwft.net). Cully reviews the request and e-mails habitat SF Requests to the SF Committee for consideration. The SF Committee meets, usually in February, to prioritize and fund habitat projects. After committee approval, the SF request is e-mailed to Nationals by Cully McCurdy with copies to the SF Committee members and local chapter and requestor.

## Other non-Five-Star project/event procedure

Local chapter prepares an electronic SF Request and e-mails the form to the State Chapter President at: [rgLayser@gmail.com](mailto:rgLayser@gmail.com). The State Chapter President reviews and forwards SF request to the SF Committee. The SF Committee meets, usually in February, to prioritize and fund non-Five–Star projects. After committee approval, the SF request is e-mailed to Nationals by Regional Biologist with copies to the SF Committee members and local chapter.

**Note:** Chapters please assure that you include, on the SF Request form, the appropriate **County Code** and **Chapter ID number** listed on the next pages.